

MAERIE GAERLAN

CONTACT

(309) 336-3558
maeriergaerlan@gmail.com
1014 Ironwood Country Club Dr
Normal, IL 61761

SKILLS

- Great team player
- Creates graphics, videos, and advertisements
- Excellent public speaker
- Financial transaction manager at school and work
- Event planning and execution
- Strong Leadership

VOLUNTEER WORK

Ronald McDonald House
Caring for Columbia
Sorority Service Events
Various Nursing Homes
Community Trash Clean Up
Epiphany Church

REFERENCES

Mr. Jason Querciagrossa
Deputy Corporation Counsel
at Town of Normal
(309) 454-9506
jquerciagrossa@normalil.gov

Mr. Paul Gazar
Oberweis Manager
(309) 622-3864

Ms. Sandra Russel
Court Room Clerk Supervisor at
McLean County Law and Justice
Center
(309) 242-4914
sandra.russell@mcleancountyil.gov

EDUCATION

University of Missouri
BA in Political Science &
Constitutional Democracy
Projected Graduation Date:
May 2028

Notable Coursework:

American Government, Constitutional
Debates, Globalization, Intro to Peace
Studies, Judicial Process,
Multiculturalism, Politics in Criminal
Justice, Principals of Public Policy and
Administration, Public Speaking, Science
of Politics

WORK EXPERIENCE

Oberweis Ice Cream and Dairy Store May 2022 - Present

Serves in a leadership role as a crew trainer and guides new employees in day-to-day procedures.

Performs store opening and closing procedures.

Provides exceptional customer service

Handles customer transactions using a point of sale system

Prepares a wide range of ice cream and drink orders.

Courtroom Clerk Intern May 2025 - Aug 2025

Work with Courtroom Clerk Supervisor through courtroom procedures and interact with attorneys and judges. Observe the variety of trials at our courthouse

Legal Intern at Town of Normal Aug 2023 - May 2024

Executed administrative duties including legal document preparation, edits and revisions.

Participated in ancillary tasks such as courtroom observations, municipality research, police report analysis, and traffic violation summaries.

ACTIVITIES

- Kinder Network Mentor 2025 - Present
 - Help guide new students at the Kinder Institute get settled in and discover ways to get involved.
- Undergraduate Women in Law 2025 - Present
- Alpha Delta Pi Panhellenic Relations Specialist 2024 - Present
 - Help Vice President of Panhellenic Relations strengthen our relationships with other chapters and the Panhellenic community in general.
- Alpha Delta Pi DEI Committee 2024 - Present
- Alpha Delta Pi Sorority 2024 - Present
- University of Missouri Mock Trial 2024 - Present
- Kinder Institute Democracy Lab FIG 2024 - 2025
- State Senate Youth Advisory Council 2023 - 2024

AWARDS

- NCHS Social Studies Department Award 2024
- Illinois State Scholar 2023, 2024
- National Rural and Small Town Recognition 2023, 2024
- Multilingual Award 2022, 2023