

## **Personal Statement**

I, Bradley Roark, am applying to the Civic Leaders Internship Program because I want to expand my experience beyond the classroom and learn how public service operates on a professional level. As a Business Management major with a minor in Hospitality Management, I have always been interested in how strong leadership, communication, and organizations come together to support communities. CLIP offers a kind of hands-on learning environment where I can develop these skills while contributing to meaningful work.

My volunteer experiences, especially working as an usher and greeter at the Missouri Theatre and True False Film Festival, have shaped the way I approach teamwork and responsibility. In these roles, I supported guest services, helped maintain smooth operations during large events, and worked alongside staff to make sure visitors had a positive experience. These situations often required quick problem solving, patience, and professionalism, and they taught me how important it is to stay calm and confident when working directly with the public.

Through my coursework, I have strengthened my ability to understand information, analyze situations, and complete tasks with accuracy. I have experience using Excel for organizing data and supporting decision making, and I have worked with QuickBooks to better understand financial processes. These tools have helped me become more detail oriented and efficient, and I am excited to apply these skills in a more professional setting.

I am motivated to join CLIP because I want to learn from experienced leaders, contribute to meaningful projects, and gain a clearer understanding of how government and community organizations serve the public. I am confident that my work ethic, communication skills, and interest in community focused roles will allow me to make a positive contribution throughout the program. I appreciate your consideration and look forward to the opportunity to grow both personally and professionally through this experience.